

MIAMI HARBOR SAFETY COMMITTEE

Charter and Bylaws

Greater Miami Waterway Stakeholder Forum

Port of Miami | Port of Miami River | Biscayne Bay

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Area of Responsibility	Port of Miami, Miami River, and Biscayne Bay navigable waterways within USCG Sector Miami Captain of the Port Zone
USCG Sector	Sector Miami (33 CFR §3.35-10)
Contact	Chair, Miami Harbor Safety Committee — [email TBD]

This document is a voluntary governance instrument of the Miami Harbor Safety Committee, a non-governmental, nonprofit stakeholder organization operating in partnership with the U.S. Coast Guard.

Preamble

The Miami Harbor Safety Committee (MHSC or "the Committee") is a voluntary, non-governmental stakeholder forum established to promote the safe, efficient, and environmentally sound use of the navigable waterways of Greater Miami, including the Port of Miami, the Miami River, and Biscayne Bay. These waterways serve as a vital economic and recreational resource for the region, yet they also represent one of the most complex and heavily trafficked marine environments in the southeastern United States.

The Committee recognizes the convergence of large foreign-flagged commercial vessels, small domestic passenger vessels regulated by the U.S. Coast Guard, recreational boaters of all types, human-powered craft, commercial fishing operations, tug and tow operators, and terminal operators within a geographically finite waterway system — all of which demands deliberate coordination, mutual respect, and a shared commitment to safety.

The Committee further recognizes the urgent need to address the proliferation of bareboat charter operations — sometimes referred to as "the Bareboat Charter Plague" — some that operate without proper licensing, insurance, or safety compliance, placing operators, passengers, and the broader waterway community at risk while burdening surrounding communities and infrastructure. Education, outreach, and stakeholder-driven solutions are essential tools to combat this problem.

The MHSC is established in alignment with USCG Navigation and Vessel Inspection Circular (NVIC) 01-25 and COMDTINST 16010.9A, and operates in the spirit of the National Marine Transportation System Coordinating Structure. This Charter and these Bylaws govern the organization, membership, and operations of the MHSC.

ARTICLE I | Name and Identity

Section 1.01 — Official Name

The organization shall be known as the Miami Harbor Safety Committee (MHSC). It may also be referred to as the "Greater Miami Harbor Safety Committee" in outreach and educational materials.

Section 1.02 — Legal Status

The MHSC is a voluntary, non-profit stakeholder forum. It does not hold independent legal entity status unless separately incorporated by action of the Steering Board. The MHSC does not have any independent regulatory or enforcement authority.

Section 1.03 — Non-Commercial

The MHSC does not operate as a maritime trade association requiring fees for full participation. Membership is open to all qualifying stakeholders consistent with these Bylaws.

ARTICLE II | Mission and Purpose

Section 2.01 — Mission Statement

The mission of the Miami Harbor Safety Committee is to provide a proactive, inclusive, and open forum for all waterway stakeholders within Greater Miami — linking government, industry, recreation, and the public — to identify, assess, communicate, and collaboratively address issues affecting the safety, efficiency, security, mobility, and environmental protection of the Port of Miami, the Port of Miami River, and Biscayne Bay.

Section 2.02 — Core Purposes

The MHSC is organized to fulfill the following purposes:

1. Provide a proactive forum for identifying, assessing, planning, communicating, and implementing operational and environmental measures that promote the safe and efficient use of Greater Miami waterways.
2. Act as an education and outreach resource through which ideas, procedures, and safety information are shared with all waterway users.
3. Develop voluntary standards, guidelines, and best maritime practices that promote improved operational and environmental safety.
4. Ensure marine safety and environmental measures are coordinated with applicable security initiatives.
5. Serve as a resource to government bodies and legislators on marine operational and environmental safety issues within the waterway.
6. Lead education and outreach efforts to address the proliferation of bareboat charter operations within the Port of Miami River, Port of Miami, and Biscayne Bay — including efforts to inform the public, vessel operators, and marina operators of applicable federal and state legal requirements, safety risks, and enforcement resources.
7. Serve as a communication bridge between diverse waterway users to proactively prevent conflicts among commercial, passenger, recreational, and human-powered vessel traffic.

ARTICLE III | Geographic Area of Responsibility

The MHSC's area of responsibility encompasses the navigable waterways within the USCG Sector Miami Captain of the Port (COTP) Zone, with primary focus on:

- Port of Miami (PortMiami), including the entrance channel, turning basins, and berthing areas.
- Miami River, from its mouth at Biscayne Bay to the limits of navigable waters inland.
- Biscayne Bay, including Government Cut, Fisher Island Channel, and adjacent navigable waters.
- Connecting waterways and anchorages affecting vessel traffic in the above areas.

The Committee may, by majority vote of the Steering Board, recommend the expansion or adjustment of this area in coordination with USCG Sector Miami.

ARTICLE IV | Membership

Section 4.01 — Membership Philosophy

The MHSC embraces liberal membership criteria. Any individual, organization, or entity with an interest in the safety, commercial viability, environmental health, or recreational uses of the Greater Miami waterways is welcome to participate. All meetings of the full Committee are open to the public.

Section 4.02 — Member Classification

Members are designated as Voting Members or Non-Voting Advisory Members. The Committee recognizes that broad participation strengthens its work; there is no limit on the number of non-voting participants.

The following table identifies the stakeholder categories, voting status, and notes for each class of membership:

Stakeholder Category	Voting Status	Notes
Port Authorities (PortMiami)	Voting	Miami-Dade County Seaport Dept.
Large Foreign-Flagged Commercial Vessels & Operators (Port of Miami)	Voting	Container, tanker, bulk, RoRo operators
Small Domestic Passenger Vessels (USCG Regulated)	Voting	Vessels under 46 U.S.C. Subchapter T, K, H
Large Cruise / Passenger Vessel Operators	Voting	Cruise lines and ferry operators
Shallow Draft Freight Cargo Vessel Operations (Port of Miami River)	Voting	Container, LCU vessels servicing the Caribbean and family island of the Bahamas
Harbor Pilots / Pilot Associations	Voting	Bar and river pilots licensed by FL
Tug, Tow & Assist Vessel Operators	Voting	ATB, harbor assist, line handlers
Marine Terminals & Facility Operators	Voting	Cargo, bulk, and liquid terminals
Miami River-Based Industries & Marinas	Voting	Boatyards, marinas, marine businesses on river
Shipping Agents	Voting	Ship chandlers and vessel agents
Commercial Fishing	Voting	Commercial fishing vessels & associations
Recreational Boating (Powerboat & Sail)	Voting	Yacht clubs, boating associations, owners
Human-Powered Craft Organizations	Voting	Rowing, kayaking, paddleboarding clubs

Bareboat / Day Charter Industry (Legal Operators)	Voting	Licensed operators working toward compliance
Marine Environmental Organizations	Voting	Environmental and conservation groups
Waterfront Developers & Facility Owners	Voting	Waterfront real estate, marina developers, restaurants
Organized Maritime Labor	Voting	ILA and other maritime labor unions
Marine Law / Maritime Legal Community	Voting	Maritime attorneys engaged in port issues
Maritime Education & Academia	Voting	Maritime training centers, universities, Charter Schools Mast Academy
At-Large Members / Public	Non-Voting	Members of the public with port interests
U.S. Coast Guard (Sector Miami)	Non-Voting Advisory	COTP and Waterways Management Division
USCG Southeast District	Non-Voting Advisory	Prevention, including Waterways and Bridge Administration
U.S. Army Corps of Engineers	Non-Voting Advisory	Jacksonville District
NOAA / National Ocean Service	Non-Voting Advisory	Charting, weather, environmental data
Miami-Dade County Government	Non-Voting Advisory	DERM, transportation, emergency mgmt.
City of Miami Government	Non-Voting Advisory	Police, fire, public works, river management
Florida Fish & Wildlife Conservation Commission	Non-Voting Advisory	Law enforcement and boating safety
Florida Dept. of Transportation (FDOT)	Non-Voting Advisory	Drawbridges and waterway infrastructure
U.S. Customs & Border Protection (CBP)	Non-Voting Advisory	Port entry and vessel compliance
Florida Dept. of Environmental Protection (FDEP)	Non-Voting Advisory	Environmental regulation
Miami-Dade Sheriff's Dept. / Marine Patrol	Non-Voting Advisory	Law enforcement on the waterway
Florida Division of Law Enforcement	Non-Voting Advisory	State law enforcement agency coordination

Section 4.03 — Voting Member Representation

Each Voting Member stakeholder category shall designate one primary representative and, if desired, one alternate. The alternate carries the same voting rights as the primary representative when the primary is absent. Organizations or entities operating in more than one category may register in only one category at a time.

Section 4.04 — Application for Membership

Any individual or organization seeking voting membership shall submit a written request to the Executive Secretary identifying the stakeholder category they represent, their name and contact information, and their interest in Miami waterways safety. New voting members are approved by majority vote of the Steering Board. An organization may be assigned to an existing category or, with a two-thirds vote of the Steering Board, placed in a new category.

Section 4.05 — Non-Voting Advisory Members

Federal, state, and local government agencies are encouraged to participate as Non-Voting Advisory Members. Advisory members may participate in all meetings, working groups, and subcommittees and provide input on all issues, but do not vote and may not hold elected officer positions. The USCG, consistent with NVIC 01-25, shall not serve as Chair or Co-Chair of the MHSC.

Section 4.06 — At-Large and Public Participants

Any member of the public may attend MHSC full committee meetings and speak during public comment periods. There is no limit on public or at-large participation in open sessions.

Section 4.07 — Removal of Members

A voting member may be removed for cause — including non-participation, misrepresentation, or conduct detrimental to the Committee — by a two-thirds vote of the Steering Board, following written notice to the member and an opportunity to respond. Members absent without excuse from three or more consecutive full committee meetings may be subject to review by the Steering Board.

ARTICLE V | Governance Structure

Section 5.01 — Governance Overview

The MHSC is governed through three tiers: (1) the Full Committee, (2) the Steering Board, and (3) Subcommittees and Working Groups. The full Committee sets direction; the Steering Board manages operations; subcommittees execute issue-specific work.

Section 5.02 — Full Committee

The Full Committee comprises all voting and non-voting members and meets at least quarterly. The Full Committee is the primary deliberative body of the MHSC and must approve all significant policy positions, publications, recommendations to agencies, and amendments to this Charter and Bylaws.

Section 5.03 — Steering Board

The Steering Board is the executive management body of the MHSC, responsible for day-to-day administration, scheduling, agenda-setting, and coordination between subcommittees and the full Committee. It consists of five elected officer positions:

- Chairperson
- Vice Chairperson

- Executive Secretary
- Treasurer
- Member-at-Large (2 positions, elected at large)

All Steering Board members must be drawn from the Voting Member pool. Non-voting advisory members may not serve on the Steering Board. The Steering Board shall strive to reflect the diversity of waterway stakeholders in its composition.

Section 5.04 — Responsibilities of Steering Board

The Steering Board shall:

8. Manage and oversee the operations of the MHSC.
9. Develop and distribute meeting agendas and schedules.
10. Establish, oversee, and dissolve Subcommittees and Working Groups.
11. Review and approve meeting minutes prior to distribution.
12. Manage the membership roster and onboarding of new members.
13. Represent the MHSC to external bodies including USCG Sector Miami, Miami-Dade County, and others.
14. Conduct periodic internal reviews of Committee health, engagement, and effectiveness.
15. Support succession planning and leadership continuity.

ARTICLE VI | Officers — Roles and Responsibilities

Section 6.01 — Chairperson

The Chairperson is the principal officer and spokesperson of the MHSC. The Chairperson shall:

- Preside over all Full Committee and Steering Board meetings.
- Establish meeting dates and locations in coordination with the Steering Board.
- Develop meeting agendas with the Steering Board.
- Act as the primary liaison between the MHSC and external entities, including USCG Sector Miami, Port Miami, Port of Miami River, Miami-Dade County, and media.
- Appoint Subcommittee and Working Group chairs with Steering Board concurrence.
- Serve as a member of all Subcommittees and Working Groups ex officio.
- Sign official correspondence and publications on behalf of the MHSC.

Section 6.02 — Vice Chairperson

The Vice Chairperson shall:

- Preside over meetings in the absence or incapacity of the Chairperson.
- Assume the duties of Chairperson on a temporary basis if that office becomes vacant, pending an election.
- Assist the Chairperson as required and serve as primary liaison to all Subcommittees and Working Groups.
- Coordinate the tracking and reporting of action items across the Committee.

Section 6.03 — Executive Secretary

The Executive Secretary shall:

- Record, prepare, and distribute minutes of all Full Committee and Steering Board meetings.
- Maintain the official membership roster and email distribution lists.
- Send notices, agendas, and materials to all members no less than two weeks prior to each meeting.
- Conduct correspondence on behalf of the Chairperson as directed.
- Maintain official MHSC records and archives.
- Manage the MHSC's website or digital communication platform.

Section 6.04 — Treasurer

The Treasurer shall:

- Receive and account for all funds, dues (if any), donations, or grants belonging to the MHSC.
- Maintain accurate financial records and present treasury reports at each Full Committee meeting.
- Disburse funds only as authorized by the Steering Board.
- Prepare and present annual financial summaries and, if applicable, tax filings.

Section 6.05 — Members-at-Large (2)

The two Members-at-Large shall represent the interests of the broader voting membership on the Steering Board, assist with outreach and recruitment efforts, and fulfill such duties as assigned by the Chairperson.

ARTICLE VII | Elections and Terms of Service

Section 7.01 — Eligibility

All Steering Board officer candidates must be current voting members of the MHSC in good standing. Government advisory members are not eligible to serve in officer positions.

Section 7.02 — Election Process

Officer elections shall be held at the final scheduled Full Committee meeting of each calendar year (the "Annual Meeting"), with newly elected officers assuming office on January 1 of the following year. Nominations may be submitted by any voting member to the Executive Secretary no later than three weeks prior to the Annual Meeting. Elections are conducted by secret ballot among voting members present. A simple majority of those voting shall elect.

Section 7.03 — Terms of Service

All Steering Board officers serve two-year terms. Officers are elected in alternating years to provide continuity:

- Odd-numbered years: Chairperson and one Member-at-Large
- Even-numbered years: Vice Chairperson, Executive Secretary, Treasurer, and one Member-at-Large

No officer may serve more than two consecutive full terms in the same position, unless extended by a two-thirds vote of the full Committee. After a one-year gap, a former officer may stand for re-election to any position.

Section 7.04 — Vacancies

If an officer position becomes vacant during a term, the Chairperson (or Vice Chairperson if the vacancy is in the Chairperson's office) may appoint a qualified replacement from the voting membership to serve the remainder of the term, with Steering Board concurrence.

Section 7.05 — Removal from Office

An officer may be removed by a two-thirds vote of the full Committee voting members, following written notice of the proposed removal and an opportunity for the officer to address the Committee.

ARTICLE VIII | Subcommittees and Working Groups

Section 8.01 — Authority to Establish

The Steering Board may authorize and establish standing or ad hoc subcommittees and working groups to address specific issues consistent with the MHSC's mission. The Chairperson appoints subcommittee chairs with Steering Board concurrence.

Section 8.02 — Standing Subcommittees

The following standing subcommittees are hereby established at the formation of the MHSC. Additional standing subcommittees may be created by two-thirds vote of the Steering Board:

16. Navigation Safety Subcommittee — Addresses issues related to vessel traffic management, aids to navigation, channel marking, near-miss reporting, and coordination of vessel movements in congested areas including the Miami River.
17. Bareboat Charter / Non-Compliant Charter Education & Outreach Subcommittee — Leads the MHSC's efforts to combat illegal bareboat charter operations through public education, coordination with enforcement agencies, development of educational materials, and outreach to marina operators, vessel owners, and the public. This subcommittee shall maintain ongoing dialogue with USCG Sector Miami, FWC, and Miami-Dade authorities regarding enforcement trends and strategies.
18. Recreational and Human-Powered Craft Subcommittee — Addresses the safety needs and integration of recreational boaters, kayakers, paddle boarders, rowers, and other non-motorized waterway users within the shared waterway environment.

19. Environmental and Waterway Quality Subcommittee — Addresses environmental protection, water quality, pollution prevention, and coordination with environmental agencies and advocacy groups.
20. Emergency Preparedness and Incident Response Subcommittee — Coordinates with USCG, Miami-Dade Emergency Management, and port partners on hurricane preparedness, heavy weather protocols, port reopening procedures, and incident response planning.
21. Education and Public Outreach Subcommittee — Develops and distributes educational materials, manages MHSC public communications, supports social media presence, and coordinates community engagement events.

Section 8.03 — Ad Hoc Working Groups

Ad hoc working groups may be established by the Steering Board for specific, time-limited tasks. They terminate upon completion of the assigned project or at the direction of the Steering Board.

Section 8.04 — Subcommittee Operations

Subcommittee chairs are selected from voting membership. Subcommittees may include non-member subject matter experts as needed. Subcommittees shall report their findings, progress, and recommendations to the full Committee at each quarterly meeting. All subcommittee meetings are open to the public unless otherwise authorized by the Steering Board.

ARTICLE IX | Meetings

Section 9.01 — Full Committee Meetings

The MHSC shall hold full committee meetings no less than quarterly (four times per year). The Annual Meeting shall be the final quarterly meeting of the calendar year and shall include officer elections as applicable. All full committee meetings are open to the public and shall provide a designated public comment period. A hybrid format (in-person with virtual participation option) is strongly encouraged.

Section 9.02 — Steering Board Meetings

The Steering Board shall meet as frequently as necessary, at a minimum monthly or six weeks prior to each full committee meeting, to prepare agendas and coordinate MHSC business. Steering Board meetings may be held in person or virtually.

Section 9.03 — Notice Requirements

The Executive Secretary shall provide notice of all full committee meetings — including the agenda and any supporting materials — to all members no less than two weeks (14 days) prior to the meeting. Agendas shall be posted publicly on the MHSC's digital platform.

Section 9.04 — Quorum for Full Committee Votes

A quorum for the purpose of conducting a vote at a full committee meeting shall consist of the presence of one-third (1/3) of the current voting members. If a quorum is not present, the meeting may proceed for discussion and informational purposes, but no binding votes may be taken.

Section 9.05 — Voting

Each voting member class shall have one vote, cast by the designated primary representative or their approved alternate. Voting may be conducted in person, electronically during a virtual meeting, or by written proxy submitted in advance to the Executive Secretary. Except where otherwise provided in this Charter, a simple majority of voting members present and voting shall carry the question.

The following actions require a two-thirds (2/3) majority of voting members present and voting:

- Amendments to this Charter and Bylaws
- Removal of an officer or Steering Board member
- Removal of a voting member
- Dissolution of a standing subcommittee
- Any formal policy position or recommendation submitted to a government agency

Section 9.06 — Meeting Rules

Meetings of the MHSC shall be conducted in general accordance with Robert's Rules of Order (most recent edition), except that the Chairperson may deviate from such rules when necessary to conduct the meeting more efficiently. Any deviation from Robert's Rules in connection with a vote shall require a two-thirds majority for passage.

Section 9.07 — Special Meetings

Special meetings of the Full Committee may be called by the Chairperson or by petition of any three Steering Board members. Notice shall be provided no less than seven days in advance, with a clear statement of the purpose.

ARTICLE X | Bareboat Charter Education and Outreach Program

The MHSC recognizes that the non-compliant bareboat charter industry — wherein some operators use the commercial bareboat charter model to avoid U.S. Coast Guard inspection, USCG-licensed crew requirements, and state and federal safety regulations — poses significant and documented risks to passengers, mariners, the environment, and surrounding communities. The Miami River and Biscayne Bay have been identified as areas with concentrated illegal charter activity that taxes infrastructure, creates navigational hazards, and undermines compliant operators.

Section 10.01 — Subcommittee Mandate

The Bareboat Charter / Non-Compliant Charter Education & Outreach Subcommittee ("Charter Subcommittee") shall serve as the MHSC's primary body for addressing this issue. Its work shall be coordinated, non-enforcement, and grounded in education, outreach, and voluntary compliance support.

Section 10.02 — Program Activities

The Charter Subcommittee shall pursue the following activities, subject to Steering Board approval:

22. Develop clear, accessible educational materials explaining applicable federal and state laws governing charter vessel operations, including the distinction between legitimate bareboat charter and illegal-for-hire operations.
23. Distribute educational materials to marinas, boatyards, fuel docks, and waterfront facilities throughout the Miami River and Biscayne Bay areas.
24. Coordinate with USCG Sector Miami, FWC, and Miami-Dade authorities on data sharing regarding observed patterns of non-compliant charter activity — without the MHSC assuming an enforcement role.
25. Develop and promote a voluntary best practices guide for marina and boatyard operators to assist them in identifying and declining to service non-compliant charter operators.
26. Conduct annual public awareness events or seminars on waterway safety and legal charter compliance.
27. Develop partnerships with the Florida Department of Business and Professional Regulation (DBPR), marine insurance providers, and maritime legal professionals to reinforce compliance messaging.
28. Track and report to the full Committee on trends in illegal charter activity and the outcomes of educational initiatives.

Section 10.03 — Enforcement Boundary

The MHSC does not have, and shall not purport to have, any enforcement authority. All enforcement of applicable laws and regulations rests exclusively with USCG Sector Miami, FWC, Miami-Dade Police Department Marine Patrol, and other authorized agencies. The MHSC's role is solely educational, advisory, and coordinative.

ARTICLE XI | Finances and Records

Section 11.01 — Funding

All members serve as volunteers at their own expense. The MHSC may accept voluntary contributions, sponsorships (from non-commercial maritime interests), and grants in support of its educational and outreach activities. No dues are required for membership participation, consistent with NVIC 01-25.

Section 11.02 — Financial Management

All MHSC funds shall be managed by the Treasurer and subject to audit or review by the Steering Board annually. Expenditures shall be authorized by a majority of the Steering Board. No expenditure shall be made in excess of budgeted amounts without Steering Board approval.

Section 11.03 — Records

The Executive Secretary shall maintain official records of the MHSC, including minutes, membership rosters, correspondence, financial reports, and copies of all publications. Minutes of full committee meetings shall be distributed to all members within 30 days of each meeting and posted publicly on the MHSC's digital platform.

ARTICLE XII | USCG Partnership and Engagement

The MHSC values its partnership with USCG Sector Miami as a critical element of its effectiveness. The MHSC operates consistent with the expectations set forth in NVIC 01-25 and COMDTINST 16010.9A:

- The USCG Captain of the Port, or an appropriate representative, is encouraged to attend all full committee meetings.
- The USCG shall serve in a non-voting advisory capacity and shall not serve as Chair or Co-Chair.
- The MHSC welcomes USCG information sharing, technical expertise, and risk assessment tools including PAWSA, PARS, and WAMS studies.
- The MHSC supports the USCG's mission by serving as a coordination forum for waterways management, incident preparedness, and stakeholder engagement.
- The USCG is not responsible for the administration of the MHSC; the MHSC is responsible for its own governance and administration.

ARTICLE XIII | Amendments

This Charter and Bylaws may be amended by a two-thirds (2/3) vote of the voting members present at a full committee meeting at which a quorum exists, provided that:

29. The proposed amendment has been submitted in writing to the Executive Secretary.
30. Notice of the proposed amendment and its substance has been provided to all members at least two weeks (14 days) prior to the vote.
31. The Steering Board has had an opportunity to review and provide a written recommendation on the proposed change.

Emergency amendments may be considered at a special meeting called for that purpose, subject to the same two-thirds requirement and advance notice requirements.

ARTICLE XIV | Miscellaneous

Section 14.01 — Non-Discrimination

The MHSC shall not discriminate in its membership or operations on the basis of race, color, national origin, sex, disability, age, religion, or any other protected characteristic.

Section 14.02 — Limitation of Liability

Members of the MHSC serve as volunteers. Neither the MHSC nor its individual members bear liability for actions or inactions of other members. Recommendations of the MHSC are advisory only and carry no legal obligation.

Section 14.03 — Dissolution

The MHSC may be dissolved by a two-thirds vote of all current voting members at a duly noticed special meeting called for that purpose. Upon dissolution, any remaining funds shall be distributed to a maritime safety or education nonprofit operating within Greater Miami, as determined by the Steering Board.

Section 14.04 — Parliamentary Authority

Robert's Rules of Order (most recent edition) shall govern the MHSC in all cases not inconsistent with this Charter and Bylaws.

ADOPTION | Certification of Charter Adoption

We, the undersigned, on behalf of the founding stakeholders of the Miami Harbor Safety Committee, acknowledge that we have reviewed, discussed, and hereby adopt the foregoing Charter and Bylaws as the governing document of the MHSC.

Chairperson	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____
Vice Chairperson	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____
Executive Secretary	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____
Treasurer	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____
Member-at-Large	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____
Member-at-Large	Signature: _____ Date: _____ Print Name: _____ Title / Organization: _____ _____

USCG Sector Miami Acknowledgment (Non-Voting)

Acknowledged by USCG Sector Miami as a recognized local Harbor Safety Committee operating within Sector Miami Captain of the Port Zone (33 CFR §3.35-10), consistent with NVIC 01-25 and COMDTINST 16010.9A.

COTP / Designee

Signature: _____ Date: _____ Print
Name: _____ Title: Captain of the Port, USCG
Sector Miami

ANNEX A | Initial Stakeholder Membership Roster Template

The following table is to be completed at or after the inaugural meeting of the Miami Harbor Safety Committee. Organizations and contact information shall be maintained by the Executive Secretary and updated as membership changes occur.

Organization / Entity	Representative Name	Contact / Email	Member Class

ANNEX B | Key Regulatory References

The following federal and state laws and regulations are relevant to the work of the Miami Harbor Safety Committee, particularly with respect to the Bareboat Charter Education & Outreach Program:

Authority / Citation	Description
46 U.S.C. § 2101 / 46 CFR Subchapter T	Regulations governing small passenger vessels (<100 gross tons) carrying more than 6 passengers for hire.
46 U.S.C. § 3301 / 46 CFR Subchapter K	Regulations for passenger vessels between 100-300 gross tons.
46 CFR Part 26 / Subchapter C	Uninspected vessel requirements, including fire extinguishers, life preservers, and safety equipment.
46 U.S.C. § 8904 (Bareboat Charter)	Federal definition and legal framework for legitimate bareboat charter operations.

33 CFR Part 160	USCG Ports and Waterways Safety — vessel movement reporting and regulations.
Florida Statute § 327	Florida Vessel Safety Law — state boating safety, registration, and law enforcement requirements.
Florida Statute § 328	Florida vessel titling and registration statute.
USCG NVIC 01-25 (Jan. 2025)	USCG guidance on Harbor Safety Committee establishment and operations.
COMDTINST 16010.9A (Jan. 2025)	USCG policy on support to local Harbor Safety Committees.

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